



Vacancy

Project Funding Controller

RB RAIL AS office in Riga, Latvia



Rail Baltica is a once-in-a-lifetime infrastructure megaproject – if you're looking for meaningful work in an international setting, look no further. This is where you can make an impact to be proud of.



You will lend a hand in integrating the Baltic States into the European rail network and building a new economic corridor to bring long-term benefits to the Baltic region and its people. You will work with a cross-border team of more than 200 brightest minds in the industry.



We are looking for a new enthusiastic colleague to join our growing team in a position of **Project Funding Controller**.

Job summary

Project Funding Controller will be responsible for the funding control of the Rail Baltica project costs in accordance with the signed CEF Grant Agreements terms and references.

In particular, Project Funding Controller will be responsible for the preparation of the progress and financial reports of the signed Grant Agreements, preparation of the necessary Grant Agreement amendments, preparation of the future project applications to be financed under various EU financial instruments and other related tasks directly linked with implementation of the Grant Agreements.

What's in it for you



A job with purpose and impact



Exceptional international project experience



Innovation-driven work



Professional and self-development



Flexible work arrangement



Benefits and Bonus programme



Supportive network of professional colleagues



Salary from 3200 EUR (before taxes)

We will entrust you to

- Participate in preparation of progress and financial reports to respective EU institution
- Develop analysis of Grant Agreement financial status
- Take part in preparation of Grant Agreement amendments
- Participate in preparation of project application as per Call for proposals for EU Action grants
- Assist in engagement with European Climate, Infrastructure and Environment Executive Agency (CINEA) and other controlling institutions on ex-ante, mid-term review ex-post evaluation audits
- Be involved in evaluating and managing risks related to cost eligibility, double financing across the Grant Agreements (within the scope of the Grant Agreement activities)
- Be involved in Ex-ante and ex-post review of Action's technical progress (milestones, scope, justification for delays etc)

To succeed, you should have

- Higher education in economics, finance, business administration or accounting
- Excellent MS Office, especially MS Excel skills
- Experience in preparation of EU project proposals and management of EU funded project reporting will be considered an advantage
- Experience in working in international environment will be considered an advantage
- Experience in work with EU institutions would be regarded as advantage
- Highly organized, self-motivated and energetic individual who has analytic mind and can both see large picture and dig-in details for daily tasks

Application process

If you are willing to be a part of the challenging and unique project, and your experience and personality match the position's requirements, please, send your CV and motivation letter in English with the subject "PROJECT FUNDING CONTROLLER" to job@railbaltica.org by the deadline date.

RB Rail AS as a controller ensures that data processing within recruitment process (for recruitment and hiring related purposes) is carried out in accordance with regulations on the protection of personal data processing.

More information regarding candidates' personal data processing is available here:

<https://www.railbaltica.org/about-rail-baltica/candidates-personal-data-privacy-note/>



Co-funded by
the European Union

RB Rail AS

Reg. No. 40103845025

Address: Satekles iela 28, Riga, Latvia, LV-1050

Website: www.railbaltica.org