

Open competition

**"Detailed technical design and design supervision services for main line section from Riga International Airport to Misa and from Upeslejas to railway station "Rīga – Preču""
(ID No RBR 2023/17)**

Summary of the meeting with the interested suppliers

Rīga, (*online meeting in MS Teams*)

28 February 2024

Background:

According to Section No 7 of the open competition "Detailed technical design and design supervision services for main line section from Riga International Airport to Misa and from Upeslejas to railway station "Rīga – Preču"" (ID No RBR 2023/17) (hereinafter – Competition) regulation invites the interested suppliers to familiarise themselves with the subject-matter of the Competition and Technical Specification (hereinafter – Briefing).

Briefing organized by RB Rail AS, registration number 40103845025, registered address: Satekles iela 2B, Rīga, LV-1050, Latvia in MS Teams platform.

Participants of the meetings:

No	Name, Surname, position, represented company/ organization	No	Name, Surname, position, represented company/ organization
1.	Jānis Lukševics – Senior Procurement Specialist, RB Rail AS	5.	Agnese Meiere, Technical Project Coordinator, RB Rail AS
2.	Mārtiņš Krauklis – Technical Project Manager, RB Rail AS	6.	Kaspars Krūmiņš, Lead Lawyer (Construction matters), RB Rail AS
3.	Emīls Prockāns, Deputy Project Manager, RB Rail AS	7.	Representatives of the invited suppliers (please see Annex No 2 – full list with attendees of the meetings generated by MS Teams)
4.	Jānis Štekels, Road Team Leader, RB Rail AS		

Agenda of the meeting:

1. Introduction to the Agenda of the meeting (including basic rules of the meeting)/ J. Lukševics;
2. Background and insight into the subject matter and Technical specification of the open competition/ M. Krauklis and E. Prockāns;

3. Background and insight into the subject matter and Technical specification of the open competition/ J. Lukševics;
4. General facts on EU/ national sanctions and national security risk assessment procedure/ J. Lukševics;
5. Questions and answers regarding presented topics/ representatives of RB Rails AS and suppliers.

The course of meeting:

1. Senior Procurement Specialist Jānis Lukševics introduces representatives of the interested suppliers to the Agenda and rules of the meeting (Pages 2-3 of Annex No 1);
2. Technical Project Manager M. Krauklis provides presentation on subject matter and related Technical specification of the Competition (Pages 4-5; 9 of Annex No 1)
3. Deputy Project Manager E. Prockāns provides presentation on subject matter and related Technical specification of the Competition (Pages 6-8 of Annex No 1)
4. Senior Procurement Specialist Jānis Lukševics provides presentation on key aspects to be taken into account for preparing and submitting compliant bid successfully including general facts on EU/ national sanctions and national security risk assessment procedure (Pages No 10-48 of Annex No 1);
5. Topics of discussion during Q & A session and provided responses:

No	Questions received from the interested suppliers	Answers provided by representatives of RB Rail AS
1.	It is said that bid can be submitted in English or Latvian, but Procurement Commission is entitled later to request to submit documents in other language. Is that correct?	According to Clause 11.7. of open competition regulation "The Bid must be submitted in a written form in accordance with this Regulation, in English or Latvian language. If the Bid is submitted in Latvian language, then upon a request by the Procurement Commission the Tenderer shall provide a translation in English language within the deadline requested by the Contracting Authority's Procurement Commission. If the Bid is submitted in English language, upon a request by the Procurement Commission the Tenderer shall provide a translation in Latvian language within the deadline requested by the Contracting Authority's Procurement Commission." Practically it means that bid may be submitted in both, English or in Latvian, but in case if there will be extra necessity to provide translation from ENG to LV or vice versus for any of the documents included in bid, tenderer shall be ready to provide it.
2.	If the information in original forms (templates) attached as annexes to open competition regulation is in English, is it allowed to fill the information in Latvian or combining it in LV/ ENG?	Yes, it is allowed to fill up the forms in Latvian or English or combining it in LV/ ENG.

3.	Question regarding point 22.4.3. of open competition regulation (page No 39) and specifically concerning note about 2 points under evaluation criteria – Experience of the Project Manager. Could you please clarify it?	Procurement Commission notes that description of evaluation criteria No A1 contains note <i>"In order to receive 2 points, expert may combine railway track design and road design projects which meet the requirements mentioned above"</i> . Please take into account that this note contains typing error and instead of 2 shall be 3, because the maximum possible score what bid can receive for criterion A1 are 3 points and not 2 points.
4.	We did not find any previous geotechnical investigation materials. Could it be that they are not added or some technical problem of downloading files.	<p>These materials are not given to the tenders at this stage. According to item 18 of the Technical specification these materials will be provided under Annex No. A15 after the signature of the Agreement. This applies to all Annexes specified in item 18 of the Technical Specification. Procurement Commission explains that the tender is constructed in a way that the price for ground investigations has to be provided per meters defined by the tenderer as it is requested in the financial proposal. The amounts are defined considering a certain reserve and the agreement also foresees variation possibility for additional investigations.</p> <p>Procurement commission notes that previous site investigations were carried out in compliance with the same requirements as in Annex No.18.</p>
5.	Side question to the question No.4. Are previous ground investigation submissions in accordance with RB Rail AS requirements and can we count on them?	Yes.
6.	You mentioned that some of the Building permits you have finished the Building design in minimum composition and received the technical conditions from stakeholders. Has it been checked whether there are some non-compliances between the requirements, stakeholders and solutions shown in the Building design in minimum composition.	<p>Areas, structures and infrastructures where suppliers have to pay attention and reassessment must be done are highlighted in Table 7 of the Technical specification.</p> <p>In the Annex No. 16 of the technical specification the Building design in minimum composition documentations have been handed over where suppliers can see technical conditions including technical condition clarifications with presentations. New designer shall continue reassessment of solutions particularly related with impacted infrastructure in order to take full responsibility including achieving approvals from Affected parties. Technical condition validity must be secured by future designer.</p> <p>There are some misalignments between the Building design in minimum composition and technical conditions received. It is described in Table 7 of the Technical specification and also understandable from received technical conditions that are available in the Annex No. 16 of the technical specification.</p>

7.	You mentioned in presentation that there might be cases when the decision is taken to create a separate Building permit for specific discipline for ex., major utilities realignments. Do you already have in mind a criteria based on which RB Rail AS will take the decision to separate specific scope in a separate Building permit or you expect suggestions/opinion from the designer?	For some utilities it is expected to have a separate Building permits, for ex. utilities of AS "Sadales tīkls" where they will ask a separate Building permit for new electricity supply connections. For necessity to create other separate Building permits the Client will take into account the opinion of the new Consultant and Affected parties requirements.
8.	Would you accept designers in the list of personnel without EU licenses for the tender?	<p>Tenderers are not limited to propose experts from any country, but according to legislative acts of Latvia, suppliers before starting to provide short term services in their regulated profession will be asked to perform qualification recognition process in Latvia to be entitled to provide services in regulated profession. Qualification recognition process could take time up to several months depending on the country where particular engineer has obtained required qualification and where is his permanent place of provision of services for instance (EEA or non-EEA member state). Please take into account as well time schedule dedicated for implementation of procurement contract before considering involvement of any expert (engineer). Procurement commission suggests to contact respective body who is doing certification in Latvia for specific steps to be done:</p> <ul style="list-style-type: none"> - Ministry of Economics of Republic of Latvia (https://www.em.gov.lv/lv/buvspecialisti?utm_source=htps%3A%2F%2Fwww.google.com%2F) – general information on registration of construction merchants and cetification of civil engineers in Republic of Latvia; - Latvijas Dzelzceļnieku biedrība (https://www.ldzb.lv/); - Latvijas Būvinženieru savienība (https://buvinzenierusavieniba.lv/arzemju-specialistu-sertifikacijas-procedura#); - Latvijas Melioratoru biedrība (http://www.lmb-melio.lv/).

Statement:

1. Please note that the information provided in this Summary shall not be treated as a part of any requirements,, amendments and any additional rules, and this information shall not change or alter the scope of the perspective assignment, because this information is provided only for the information reasons. Any outstanding issues shall be addressed to the Contracting Authority within the conventional questions and answers exercise as it is stated in the Competition Regulation.

2. Please note that some information may not be precisely reflected in this Summary or may not be reflected in this Summary at all. Therefore, in case suppliers consider that not all of the issues are reflected in this Summary, the suppliers are requested to review already provided answers to their questions and submit any questions within the conventional questions and answers exercise as it is stated in the Competition Regulation.

Enclosed:

Annex no 1: Presentation provided by the representatives of RB Rail AS (on 50 pages);

Annex No 2: List of representatives of the meetings generated by MS Teams [*not publicly available information*].