**"RB Rail" AS**

(reģ. 40103845025)

**Atklāts konkurss**

„Ceļojumu aģentūru pakalpojumi biznesa ceļojumu nodrošināšanai./ Travel Agency services for business trips”

identifikācijas Nr. RBR 2022/4

**ZIŅOJUMS**

Rīga, 16.09.2022.

|  |
| --- |
| **Pasūtītāja nosaukums/Contracting Authority:** |
| "RB Rail" AS |
|  |
| **Pasūtītāja adrese/Adress of Contracting Authority:** |
| Rīga, Satekles iela 2B-RB Rail AS (9:00-18:00) (LATVIJA), LV-1050 |
|  |
| **Iepirkuma identifikācijas numurs/Procurement Id. No:** |
| RBR 2022/4 |
|  |
| **Iepirkuma procedūras veids/Type of procedure:** |
| Atklāts konkurss |
| Open competition |
|  |
| **Iepirkuma procedūras izvēles pamatojums/ Justification of procedure type:** |
| Saskaņā ar Publisko iepirkumu likuma 8.panta pirmās daļas 1.puntu. |
| In accordance with sub-clause 1 of clause 1 of Article 8 of Public procurement Law of Latvia. |
|  |
| **Līguma priekšmets/Subject-matter of Contract:** |
| Priekšmets — Ceļojumu aģentūras pakalpojumi Latvijai, Lietuvai un Igaunijai, kas nepieciešami, lai nodrošinātu starptautiskus un vietējos biznesa braucienus: avio, dzelzceļa, autotransporta un ūdens transporta biļešu rezervēšana, piegāde un, ja nepieciešams, maiņa un atcelšana; transfēra nodrošināšana un, ja nepieciešams, arī maiņa un atcelšana; viesnīcu rezervēšana, rezervācijas piegāde un, ja nepieciešams, maiņa un atcelšana; depozītu, ja to prasa viesnīcas rezervācijas sistēma nodrošināšana; sanāksmju telpu rezervēšana; vīzu apstrāde un izsniegšana un vajadzības gadījumā atcelšana; auto nomas rezervēšana un, ja nepieciešams, atcelšana; Atklāta konkursa priekšmets ir iekļauts Nolikuma 2. pielikumā “Tehniskā specifikācija”. |
| Subject matter is – Travel Agency services for Latvia, Lithuania and Estonia which are necessary to provide international and local business trips: reservation, delivery and, if necessary, change and cancellation of air, rail, road and water transport tickets; transfer processing and, if necessary, also change and cancellation; hotel reservations, delivery of reservations and, if necessary, change and cancellation; deposit, if required by the hotel reservation system; reservation of meeting rooms; processing and delivery of visas and, if necessary, cancellation; car rental reservation and, if necessary, cancellation; Subject-matter of the open competition is included in Annex No 2 “Technical specification” to the Regulations. |
|  |
| **Datums, kad paziņojums par līgumu publicēts Eiropas Savienības Oficiālajā Vēstnesī un Iepirkuma uzraudzības biroja mājas lapā internetā/ The date when contract notice was published in the Official Journal of the European Union and on the website of the Procurement Monitoring Bureau on the Internet::** |
| Iepirkumu uzraudzības biroja mājas lapā: 18.03.2022  Eiropas Savienības Oficiālajā Vēstnesī: 22.04.2022. |
| On the website of Procurement Monitoring Bureau:18.03.2022  In the Official Journal of the European Union: 22.04.2022 |

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| **Iepirkuma komisijas sastāvs un tās izveidošanas pamatojums/Memebers of Procurement commission:** | |
| Iepirkuma komisijas, kas izveidota pamatojoties uz akciju sabiedrības RB Rail AS, ar 2022. gada 2. marta rīkojumu Nr. 1.9–2022–5, sastāvs: | |
| Komisijas vadītājs | Anastasija Luceviča no 02.03.2022 |
| Komisijas vadītāja vietnieks  Komisijas loceklis  Komisijas loceklis  Komisijas loceklis  Komisijas loceklis | Laura Buivida no 02.03.2022  Mihkel Nomm no 02.03.2022  Diāna Stirna no 02.03.2022  Indre Ruškyte no 02.03.2022 līdz 21.06.2022  Asta Žaltauskiene no 06.07.2022. |
| Sekretārs | Anastasija Luceviča no 02.03.2022 |
| Commission the composition of which has been established by the joint stock company RB Rail AS, order No 1.9-2022-5, dated March 2nd 2022, issued by the Management Board of joint stock company RB Rail AS: | |
| Chairperon of procurement commission  Vice-chairperson of procurement commission  Member of procurement commission  Member of procurement commission  Member of procurement commission  Member of procurement commission | Anastasija Lucevica  Laura Buivida from 02.03.2022  Mihkel Nomm from 02.03.2022  Diāna Strina from 02.03.2022  Indre Ruskyte from 02.03.2022 till 21.06.2022  Asta Žaltauskiene from 06.07.2022 |
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| **Iepirkuma dokumentācijas sagatavotāju saraksts/ List of persons who prepered procurement documentation:** |
| Iepirkuma komisijas locekļi, atbilstoši rīkojumam par Iepirkuma komisiju. |
| Memebrs of procurement commission in accordance to procurement commission order. |

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| **Piedāvājumu iesniegšanas termiņi/Term of submission of proposal:** |
| Piedāvājumu iesniegšanas termiņš: 28.04.2022. plkst. 11:00 |
| Term of submission of proposal: 28.04.2022 11:00 o’clock |

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| **Pretendentu nosaukumi, kas iesnieguši piedāvājumus un to piedāvātās cenas/Suppliers who submitted proposals:** | | | |
|  |  | |  |
|  | **Prasība: Annex no 5 - Financial proposal** | |  |
|  | **Pretendenta nosaukums** | **Piedāvātā cena** |  |
|  | "Averoja" SIA/"Averoja" Llc | EUR 0 |  |
|  | "CWT Latvia" SIA/"CWT Latvia" Llc | EUR 98 |  |
|  | "Latvia Tours" SIA/"Latvia Tours" Llc | EUR 0 |  |
|  | "Transport Business Service" SIA/"Transport Business Service" Llc | EUR 0.01 |  |
|  | Estravel Latvia - AS Estravel filiāle Latvijā/ Estravel Latvia - JSC Estravel branch in Latvija | EUR 7 |  |
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| **Piedāvājumu atvēršanas vieta, datums un laiks/Time of opening proposals:** |
| Rīga, Satekles iela 2B-RB Rail AS (9:00-18:00) (LATVIJA), LV-1050, 28.04.2022 11:00 |

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|  | | **Pretendenta, kuram piešķirtas līguma slēgšanas tiesības, izvēles pamatojums un līgumcena/Justification of selection the tenderer to who rights to enter to the contract are granted:** | | | | | |
|  |  | |  | | |  |
|  | **Pretendenta nosaukums/Name of tenderer** | | **Izvēles pamatojums/Justification of selection** | | **Līgumcena/Contract price** |  |
|  | "Latvia tours" SIA | | *Saskaņā ar Publisko iepirkumu likuma 41.panta pirmo daļu un Iepirkuma Nolikuma 22.6.punktā noteikto, ņemot vērā, ka pretendents ir iesniedzis saimnieciski izdevīgāko piedāvājumu un uz viņu neattiecās nacionālas un/vai starptautiskas sankcijas un Publisko iepirkumu likuma 42.panta pirmajā daļa noteiktie izslēgšanas nosacījumi, Komisija ir nolēmusi piešķirt līgumslēgšanas tiesības pretendentam.* | *In accordance with clause 1 of article 41 of Public procurement Law of Latvia and in accordance with requirements of clause 22.6 of Procurement Regulations, considering that tenderer submitted most advantageous proposal and is not a subject of national and/or international sanctions and exclusion grounds in comprehension of clause 1 one Article 42 of Public procurement Law of Latvia, Commission decided to grant rights to enter to the contract to tenderer.* | *Līgumcena nevar pārsniegt EUR 900 00,00 (deviņi simti tūkstoši euro, 00 euro centi)/Contract shall not exceed EUR 900 000,00 (nine hundred thousand euro, 00 euro cents).* |  |
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| **Atlases un kvalifikācijas atbilstības kopsavilkums/Summary of compliance of selection and qualification requirements:** | | |
|  | Atbilst Iepirkuma Nolikuma 8.2., 8.3., 8.4 punktu 14, 16 sadaļas prasībām./Comply with requirements of clauses 8.2, 8.3, 8.4 and sections 14, 16 of Procurement Regulations. |  |
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| **Tehniskā piedāvājuma atbilstības kopsavilkums/Summary of compliance ot Technical proposal:** | | |
|  | Atbilst Iepirkuma Nolikuma 12 un 13 sadaļas prasībām./Comply with requirements of sections 12 and 13 of Procurement Regulations. |  |
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| **Saimnieciski visizdevīgākā piedāvājuma vērtēšanas kopsavilkums:** | | |
|  | Ziņojuma pielikumā/Attached to report |  |

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| **Informācija par daļu, kuru izraudzītais piegādātājs ir plānojis nodot apakšuzņēmējam/Information regarding sub-contractors:** | | |
|  |  |  |
|  | *[informācijas par apakšuzņēmējiem nav]/[no information regarding sub-contractors]* |  |
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| **Pamatojums lēmumam par katru noraidīto pretendentu, kā arī par iepirkuma procedūras dokumentiem neatbilstošiem** **risinājumiem** **un piedāvājumiem/Justification of decision regarding every excluded tenderer and incompliant documents/solutions/proposals:** | | | | |
|  |  | | |  |
|  | **Pretendenta nosaukums/Name of tenderer** | | **Pamatojums/Justification** |  |
|  |  |
|  |  |
|  | "Averoja" SIA | | *Saskaņā ar Publisko iepirkumu likuma 41.panta pirmo daļu un Iepirkuma Nolikuma 13.2. apakšpunktā noteikto,, Komisija ir noraidījusi pretendenta piedāvājumu un nolēma turpmāk to neizskatīt.* |  |
|  | *In accordance with clause 1 of article 41 of Public procurement Law of Latvia and in accordance with requirements of clause 13.2 of Procurement Regulations Commission decided to exclude Tenderer’s proposal from further participation in Procurement and no to verify it anymore.* |  |
|  | "Transport Business Service" SIA | | *Saskaņā ar Publisko iepirkumu likuma 41.panta pirmo daļu un Iepirkuma Nolikuma 18.2.punktā noteikto, Komisija ir noraidījusi pretendenta piedāvājumu un nolēma turpmāk to neizskatīt.* |  |
|  | *In accordance with clause 1 of article 41 of Public procurement Law of Latvia and in accordance with requirements of clause 18.2 of Procurement Regulations Commission decided to exclude Tenderer’s proposal from further participation in Procurement and no to verify it anymore.* |  |
|  | Estravel Latvia - AS Estravel filiāle Latvijā | | *Saskaņā ar Publisko iepirkumu likuma 41.panta pirmo daļu un Iepirkuma Nolikuma 13.3.punktā noteikto, Komisija ir noraidījusi pretendenta piedāvājumu un nolēma turpmāk to neizskatīt.* |  |
|  | *In accordance with clause 1 of article 41 of Public procurement Law of Latvia and in accordance with requirements of clause 13.3 of Procurement Regulations Commission decided to exclude Tenderer’s proposal from further participation in Procurement and no to verify it anymore.* |  |
|  | CWT Latvia | | *Pretendenta piedāvājums nav atzts par saimnieciski izdevīgāko piedāvājumu, jo ieguvi 78,78 punktus piedāvājumu vērtēšanas rezultātā.* |  |
|  | *Proposal of Tenderer is not considered as ost economically advantageous as it received 78,78 points during process of evaluation of proposals.* |  |
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| **Konstatētie interešu konflikti un pasākumi, kas veikti to novēršanai/Conflict of interest and measures to reduce conflict:** |
| Nav |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Komisijas vadītājs | Anastasija Luceviča |  |  |  |
|  |  | (paraksts) |  | (datums) |
|  |
|  |
| Sekretārs | Anastasija Luceviča |  |  |  |
|  |  | (paraksts) |  | (datums) |

Pielikums /Annex

**Evaluation summary:**

Quality of solution business trip task **No 1 and No 2:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name of Tenderer | Procurement commission member | Sub-criterion | Quality requirements/Obtained points | | | | | | | | Points summary | | Number of individual points | | Number of average points | | Maximum number of points for respective sub-criterion | |
|  |  | proposed task solution is clear and detailed; | proposed task solution is realistic and genuine | all activities performed by the Tenderer are coordinated, and proposed and used services ensure the efficiency and effectiveness of the solution, including proportionality of costs | proposed task solution provides information and contains full description of activities performed by Tenderer during communication process with Contracting Authority; | proposed task solution provides information and contains full description of activities performed by Tenderer during communication process with traveller | proposed task solution provides information and contains full description of activities performed by Tenderer in relation of involvement of regional agencies and/or business partners, direct services providers and other persons in accordance with solution proposed by Tenderer | the proposed solution provides complete information about the work process (cancellation of tickets, confirmation of new reservations, printing of tickets, payment, etc.). |  | |  | |  | |  | |
| 1. | **CWT Latvia** |  | K 1.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | | K1.1.= 100/4=25 | | K1.1. = 25p. | |
| K 2.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | |
| 2. |  | K 1.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | |
| K 2.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | |
| 3. |  | K 1.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | **25** | |
| K 2.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | **25** | | K2.1. = 100/4=25 | | K2.1. =25p. | |
| 4. |  | K 1.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | |
| K 2.1. | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 35 | | 25 | |
| 1. | **Latvia tours** |  | K 1.1. | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 34 | | 24.2 | | K1.1. = 96,17/4=24,04 | | K1.1. = 25p. | |
| K 2.1. | 4 | 5 | 5 | 5 | 3 | 3 | 5 | 30 | | 21.4 | |
| 2. |  | K 1.1. | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 34 | | 24.2 | |
| K 2.1. | 4 | 5 | 5 | 5 | 3 | 4 | 5 | 31 | | 22.1 | |
| 3. |  | K 1.1. | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 34 | | **24.2** | |
| K 2.1. | 4 | 5 | 5 | 5 | 3 | 3 | 5 | 30 | | **21.4** | | K2.1. = 87,04/4=21,76 | | K2.1. = 22,5p. | |
| 4. |  | K 1.1. | 5 | 5 | 5 | 5 | 5 | 4 | 4 | 33 | | 23.57 | |
| K 2.1. | 4 | 5 | 5 | 5 | 4 | 4 | 4 | 31 | | 22.14 | |

**Individual evaluation system:**

5 – excellent. Plenty or significant comparative advantages has been identified;

4 – very good. Comparative advantages have been identified;

3 – good. Meets quality requirement of criterion;

2 – mediocre. Comparative imperfections have been identified;

1 – unsatisfying. Substantial or plenty comparative imperfections has been identified;

0 – cannot be assessed, not offered, not provided by Tenderer, not realistic and genuine.

* 1. **The number of individual points (points granted from each Procurement Commission member individually to each respective sub-criterion) to be awarded are calculating as follows:**

**PAi = (Pprop/Pmax) x 25**

where:

**PAi** – number of points to be awarded after individual procurement commission member evaluation;

**Pprop** – number of points obtained in respective sub-criterion;

**Pmax** – maximum number of points obtained in respective sub-criterion;

**25** – maximum number of points to be awarded in respective sub-criterion.

**All ratings are indicated with an accuracy of 2 (two) decimal places after comma.**

* 1. The maximum number of points for respective sub-criterion shall be awarded to Tenderer who will gain highest average number of points. For other Tenderers points are calculating as follows:

**PK = (Paw/Pmax) x 25**

where:

**PK** – points to be awarded;

**Paw** – number of average points obtained by the Tenderer;

**Pmax** – maximum number of average points obtained;

1. - maximum number of points to be awarded in respective sub-criterion;
2. Evaluation of criterion K1.2, K2.2. and K3:
   1. **K1.2. - Costs of solution of business trip task No 1 (EUR excluding VAT)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Name of Tenderer | **Task execution costs, EUR without VAT** | | | Points to be awarded |
| Avio tickets | Hotel reservation | **Summary** |
| 1. | “Latvia tours” Llc. | 442.50 | 0 | **442.50** | 10 |
| 2. | “CWT” Llc. | 442.56 | 0 | **442.56** | 9.99 |

* 1. **K2.2. - Costs of solution of business trip task No 2 (EUR excluding VAT)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Name of Tenderer | **Task execution costs, EUR without VAT** | | | Points to be awarded |
| Avio tickets | Hotel reservation | **Summary** |
| 1. | “Latvia tours” Llc. | 0 | 0 | **0** | 10.00 |
| 2. | “CWT” Llc. | 132.00 | 0 | **132.00** | 0 |

* 1. **K3 - Costs of solution of business trip task No 3 (EUR excluding VAT)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Name of Tenderer | **Task execution costs, EUR without VAT** | | | Points to be awarded |
| Avio tickets | Hotel reservation | **Summary** |
| 1. | “Latvia tours” Llc. | 380.26 | 136.00 | **516.26** | 25 |
| 2. | “CWT” Llc. | 797.67 | 138.00 | **935.67** | 13.79 |

**PAk = (Cmin / Cprop) x Pmax**

where:

**PAk** – points to be awarded for respective criterion (k);

**Cmin** – lowest task execution price EUR excluding VAT;

**Cprop** – proposed price for task execution in respective criterion EUR excluding VAT;

**Pmax** – maximum points to be awarded for respective criterion.

1. Evaluation of criterion K1.3.:

**Time of processing Contracting Authorities request emergency situations.**

|  |  |  |  |
| --- | --- | --- | --- |
| No | Name of Tenderer | Time of processing Contracting Authorities request in emergency situations (minutes) | Points to be awarded |
| 1. | “Latvia tours” Llc. | 15 | 5 |
| 2. | “CWT” Llc. | 19 | 5 |

1. **Evaluation of criterion K4:**

**Mediation cost.**

|  |  |  |  |
| --- | --- | --- | --- |
| No | Name of Tenderer | Mediation costs EUR excluding VAT | Points to be awarded |
| 1. | “Latvia tours” Llc. | 0.00 | 1 |
| 2. | “CWT” Llc. | 98.00 | 0.00 |

**PA4 = ( (0,1 + Cmin) / (0,1 + Cprop) ) x 1**

**where:**

**PA4** – points to be awarded for criterion K4;

**Cmin** – lowest mediation service price, EUR excluding VAT;

**Cprop** – proposed price of mediation services, EUR excluding VAT;

1 – maximum number of points to be awarded in criterion K4

1. **Summary**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Name of Tenderer** |  | | **Points to be awarded** | | | | | | **Summary of points to be awarded** |
| **K1.1** | **K1.2** | | **K1.3** | **K2.1** | **K2.2** | **K3** | **K4** |
| 1. | “Latvia tours” Llc. | 25 | 10 | | 5 | 22.5 | 10 | 25 | 1 | 98,5 |
| 2. | “CWT” Llc. | 25 | 9.99 | | 5 | 25 | 0 | 13.79 | 0 | 78,78 |