

## DESIGN AND CONSTRUCTION PROCESS SUPERVISOR, ESTONIA

**Rail Baltica** is the largest Baltic transport infrastructure project that will create the North – East economic corridor. It will be an electrified, high speed railway line with modern infrastructure for passenger and freight services, ensuring environmentally friendly and fast transportation from Tallinn to the Lithuanian-Polish border. Rail Baltica will connect the Baltic States with Central and Western Europe. The project is largely co-financed by the European Union. It must be well-governed, with clear financial flows and procurement systems. RB Rail AS is looking for a new enthusiastic **COLLEAGUE** to join our growing team in a position of **DESIGN AND CONSTRUCTION PROCESS SUPERVISOR**.

Our ambition is to plan, monitor and control the delivery the new best-in-class, innovative, environmentally friendly railway infrastructure with cost competitive technical solution in the region to improve the long-term well-being of the society of the Baltic States and European community. We plan, develop and manage all technical aspects of entire Rail Baltica project to achieve cross-border interoperability. RB Rail AS is the three Baltic States' joint venture, it was established in October 2014 and is registered in Latvia. Main business of the joint venture is the design, construction and marketing of the railway. RB Rail AS acts as a main coordinator of the project.

### JOB PURPOSE

Rail Baltica as construction work coordinator seeks a supervisor (supervisor - engineer) for designing and construction activities who will be responsible for development of methodology for technical, legal, and financial checks and audits onsite as well as design reviews based on the existing requirements of Design Guidelines and TS of construction procurements. Supervisor shall ensure that Rail Baltica project implements the most reasonable and cost-effective technical solutions from lifecycle perspective and shall ensure that Rail Baltica project is fully aligned with EU Construction Products Regulation (CPR) and applicable harmonised EN product specifications.

### REQUIREMENTS

- Higher education as civil engineer
- ~5 years' experience working as construction supervisor, or responsible site manager in the linear construction sites
- Understanding of local and international construction and design standards
- Experience in project management, budget preparation, evaluation and forecasting of resources, planning, and management, as well as organization of cooperation with clients and partners
- Good overview about construction materials related standard and standardization process
- Desired experience in respective design fields
- Desired work experience in an international environment
- Experience working with MS Office Suite, Autocad, MS Project or equivalent programs
- Excellent communication skills, ability to effectively cooperate within the company and with business partners
- Organized, proactive and energetic specialist with an analytical mind, who can see both the big picture and go into details, substantiate his / her opinion, set priorities and work in dynamic conditions
- High ethical standards, integrity, and impeccable reputation
- Good technical English and Estonian
- Solid verbal and written presentation skills
- Resilient to coping with conflicting demands, able to prioritize duties and work under pressure
- Strive for continuous improvement and precision in every detail

### RESPONSIBILITIES

- Development of supervision methodology for specific construction object technical, legal, and financial checks and audits, Quality Assurance and Quality Control (QA/QC) program
- Design conformity to Design guidelines review
- Perform On-the-spot construction works supervision according to developed methodology and within agreed scope
- Review assigned work and/or check design volume estimates and specifications provided by Design Consultants, compare with Contractor reports
- Taking part in development of construction requirement (technical specification) for construction phase
- To develop Rail Baltica asset management system in cooperation with BIM manager
- To work out construction and maintenance requirements
- Close cooperation with the national Implementing Bodies and other stakeholders
- Develop Rail Baltica Global project construction requirement together with appointed team
- Implement design and construction supervision of point type objects and linear objects based on agreed Quality assurance and Quality control plan
- Participation in IB project meeting as observer from RB coordinator
- In period of procurement procedure Engineer will support procurement committee in technical matter, such as be responsible to respond and develop respective answers on the questions of potential suppliers
- At the request of the employer, to participate in the preparation of technical specifications, to participate in the public procurement commissions of RB Rail AS, as well as to act as a representative of RB Rail in the procurement procedures of the national project implementers

### OFFICE LOCATION

Full time located in Tallinn, Estonia.

### SALARY

Starting from 2800 EUR (before taxes).

### APPLICATION PROCESS

If you are willing to be a part of the challenging and unique project, and your experience and personality match the position's requirements, please, send your CV and motivation letter in English with the subject "DESIGN AND CONSTRUCTION PROCESS SUPERVISOR ESTONIA" to RB Rail AS recruitment partners SIA "Recruitment Latvia": [regina.okas@cvo.ee](mailto:regina.okas@cvo.ee) by 26 March 2021.

By submitting this application (CV, motivation letter, etc) the applicant provides the authorisation for the processing of personal data by RB Rail AS ("Controller") and SIA "Recruitment Latvia", Reg. No 40003955719, as its respective recruitment partners. The personal data indicated in the application documents will be processed for the purposes of the recruitment and hiring processes only as is legally permissible under Art. 6(1)(f) of Regulation (EU) 2016/679 (General Data Protection Regulation)



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