

HEAD OF PROJECT CONTROLS AND REPORTING

Rail Baltica is the largest Baltic transport infrastructure project that will create the North – East economic corridor. It will be an electrified, high speed railway line with modern infrastructure for passenger and freight services, ensuring environmentally friendly and fast transportation from Tallinn to the Lithuanian-Polish border. Rail Baltica will connect the Baltic States with Central and Western Europe. The project is largely co-financed by the European Union. It must be well-governed, with clear financial flows and procurement systems. RB Rail AS is looking for a new enthusiastic **COLLEAGUE** to join our growing team in a position of **HEAD OF PROJECT CONTROLS AND REPORTING**.

Our ambition is to plan, monitor and control the delivery the new best-in-class, innovative, environmentally friendly railway infrastructure with cost competitive technical solution in the region to improve the long-term well-being of the society of the Baltic States and European community. We plan, develop and manage all technical aspects of entire Rail Baltica project to achieve cross-border interoperability. RB Rail AS is the three Baltic States' joint venture, it was established in October 2014 and is registered in Latvia. Main business of the joint venture is the design, construction and marketing of the railway. RB Rail acts as a main coordinator of the project.

SUMMARY

The **Head of Project Controls and Reporting** will be responsible for providing leadership and direction to the Project controls and reporting team and supporting the delivery of the global project.

QUALIFICATION

- Qualified to Degree level in Engineering or Project Management (preferably).
- Min 10 years of relevant experience working within a similar or related role.
- Proven track record of Project Controls and Team management responsibility in a railway or infrastructure project environment (preferably).
- High ethical standards, honesty, and impeccable reputation.
- Practical experience in providing big picture strategic view and data interpretation.
- Desire to challenge and strive for improvement in all parts of the organisation.
- Ability to interact and engage with cross-functional, multi-disciplinary groups to challenge and optimise holistically.
- Able to benchmark and apply the best practices of large infrastructure projects and organizations.
- Excellent organizational skills .
- Fluent in English and one of the Baltic country languages.
- Proficient in the MS Office 365, experience with Primavera P6 or similar project management system.
- The right to live and work in the EU.

SOCIAL COMPETENCES

- The ability to create and maintain open and constructive relationships with others, to respond helpfully to their requests and to be sensitive to their needs.
- To work cooperatively and flexibly with all levels of management and team members.
- The ability to communicate clearly and persuasively, orally or in writing; provide argument bases analysis, listens and considers other's perspectives.
- Strives for continuous self-development.
- The ability to adapt to and work effectively in different situations and to carry out a variety of tasks.

RESPONSIBILITIES

- Provide a consolidated view of project status, key metrics and resource capacity plans at a portfolio and programme level;
- Ensure schedule milestones, risks, issues, controls and benefits are monitored and reported through suitable processes;
- Plan and manage the resources of the project controls and reporting team to provide effective support to the organisation;
- Lead, motivate and develop the team to deliver a professional, customer focused high performing service;
- Develop and maintain professional relationships with key internal and external stakeholders, including Implementing Bodies, Beneficiaries, third parties and strategic suppliers;
- Optimise the rate of completion of projects to maximise the value delivered by the organisation;
- Lead the development of activity plans for funding applications from European Commission, based on priorities within the Global Project Gantt Chart;
- Ensure effective change management is implemented across the global project;
- Ensure the project controls processes, procedures and tools are of high quality, fit for purpose and compliant with business requirements.

ORGANISATION REPORTING STRUCTURE

The Head of Project Controls and Reporting will report to the Chief Programme Management Officer

OFFICE LOCATION

Full time position, located in Riga.

SALARY

Starting from 6500 EUR gross.

APPLICATION PROCESS

To apply, please send your CV to europe@linumconsult.com for the attention of Francis Ryan, with a covering letter outlining your experience as per the job description and your current financial package and notice period by 15th September 2020.

By submitting this application (CV, motivation letter, etc) the applicant provides the authorisation for the processing of personal data by RB Rail AS ("Controller") and Linum Consult Ltd., Reg. No 08033643, as its respective recruitment partners. The personal data indicated in the application documents will be processed for the purposes of the recruitment and hiring processes only as is legally permissible under Art. 6(1)(f) of Regulation (EU) 2016/679 (General Data Protection Regulation).



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