

Rīga

05.06.2020

Our Ref: 1.13p/LV-142

Answers to the questions from the interested suppliers No 8

RB Rail AS presents the following answers to the questions received within open **competition "Expert services for Rail Baltica Global Project" ID No RBR 2020/8** until 5 June 2020 from the interested suppliers:

No	Questions	Answers
1.	In case the Assignment requires an expert to travel from his/her place of residence, will the 100% of the travelling time be considered as billable? Will the hours estimate consider the trips as working time?	<p>Procurement Commission clarifies, that travel time from his/her place of residence <u>should not be considered as billable</u>.</p> <p>As stated in Regulation Clause 11.4.- hourly rate shall include all taxes, fees and payments, and all costs related to the fulfilment of Expert services, except VAT and costs to be reimbursed as specified in Technical specification.</p> <p>Costs to be reimbursed are described in Technical specifications Section 6. Reimbursement of travel expenses. Hours spent during traveling shall not be considered as working time.</p>
2.	<p>We are the leaders of a partnership / joint venture, and we kindly need the following clarifications:</p> <p>1) We registered to the E-Tender System in order to submit our Proposal, but registration is not mandatory for the other members of the partnership. Please confirm.</p> <p>2) According to Regulations, section 8.2 "Legal standing and suitability to pursue the</p>	<p>Please note, that in order to fill in all required fields for particular tender including information regarding members of the partnership, it is requested by the E-tender system that each member of the partnership is separately registered in the E-tender system.</p> <p>However, in case you cannot manage to register all partnership members timely in the E-tender system, we advise you to indicate in the E-tender system (when you will submit the application to the procurement) the members of the partnership as sub-contractors and in the application documents which you will upload in the system, please indicate and include all requested information regarding the partnership.</p> <p>For practical information we suggest to follow E-Tender system learning tool- http://paligs.eis.gov.lv/suppliers/N_3_4.html</p> <p>Procurement Commission clarifies, that, if the proposal is submitted by partnership, according to</p>

	<p>professional activity”, we are going to provide a Letter of Intent signed by each member of the partnership, which, among other things, authorizes one key member (in this case, our legal representative) to sign the Proposal. Is it required to attach a Power of Attorney from each partnership member explicitly authorizing the partnership / joint venture representative to sign the Proposal?</p>	<p>Clause 8.2. of Regulation shall be attached partnership agreement signed by representatives or authorized persons of each partnership member or letters of intention, issued and signed separately by representative of each partnership member. In addition, shall be attached also documents (e.g. certificate issued by Commercial register, Power of Attorney etc.), which confirms signatory/ representation rights of each representative who have sign partnership agreement or letter of intention on behalf of each member of the partnership.</p>
<p>3.</p>	<p>With reference to chapter 6 “REIMBURSEMENT OF TRAVEL EXPENSES” of the regulations, please clarify what is included in the wording “all other costs” as per the statement “All other costs related to delivery of particular Assignment order shall be included in hourly rate.</p>	<p>Procurement commission notes that all other travel expenses or expenses, which exceed the limits stipulated in Chapter 6 “Reimbursement of travel expenses”, shall be included in hourly rate.</p>
<p>4.</p>	<p>“In Application form Annex No 2 you indicate both partners and attach Partnership documents. Signed documents could be attached also as pdf files.”</p> <p>Please clarify what sort of partnership documents are you referring to? The only document that we will have will be our signed Letter of Agreement. Is this the document you are referring to?</p>	<p>Procurement Commission clarifies, that, if the proposal is submitted by partnership, according to Clause 8.2. of Regulation shall be attached partnership agreement signed by representatives or authorized persons of each partnership member or letters of intention, issued and signed separately by representative of each partnership member. In addition, shall be attached also documents (e.g. certificate issued by Commercial register, Power of Attorney etc.), which confirms signatory/ representation rights of each representative who have sign partnership agreement or letter of intention on behalf of each member of the partnership.</p>

Procurement Commission Chairperson

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