

**Open competition “Detailed Technical Design Review and Design Expertise Services for Rail Baltica in Lithuania” (Identification No RBR 2019/15)**

**Extract of the Minutes of the meeting with the interested Suppliers**

Rīga, 18 February 2020

In accordance with Section 23 (Acquaintance with the subject-matter) of the open competition Regulations Contracting Authority - RB Rail AS -, the main coordinator of the *Rail Baltica* project, organised meeting with the interested Suppliers (hereinafter – Suppliers and/or the market) for the open competition “Detailed Technical Design Review and Design Expertise Services for Rail Baltica in Lithuania” (Identification No RBR 2019/15) (hereinafter – open competition), to familiarise Suppliers with the subject-matter of the open competition (questions related to the Technical Specification (scope of works) in line with preparation of the Financial proposal) during the meeting (hereinafter – Meeting).

**Meeting opening at:** 13.30.

**Meeting organized by:** RB Rail AS, registration number 40103845025, registered address: K. Valdemāra iela 8-7, Rīga, LV-1010, Latvia.

**Venue of the meeting:** RB Rail AS office, address: K. Valdemāra iela 8-7 (3<sup>rd</sup> floor), Rīga, LV-1010, Latvia.

**Meeting participants:**

Kaupo Sirk – Head of Civil works and Stations, RB Rail AS;

Ēriks Diļevs – Roads and Utilities Team Leader, RB Rail AS;

N.Vjatkina – Procurement Specialist-Lawyer, RB Rail AS;

E.Katkus – Roads and Utilities Engineer, RB Rail AS;

A.Zelčs – Lawyer, RB Rail AS;

B.Ūbele – Procurement Specialist, RB Rail AS.

Suppliers’ authorized representatives (annex No 1, not to be disclosed).

**Agenda:**

1. Introduction of the meeting rules;
2. Presentation of Detailed Technical Design Review and Design Expertise Services for *Rail Baltica* project;
3. Questions and answers regarding presented topics.

**The course of meeting:**

1. Suppliers sign and submit declarations of participation in the meeting;
2. Baiba Ūbele introduces to the meeting rules;
3. Kaupo Sirk’s and Ēriks Diļev’s presentation (annex No 2);
4. Topics of discussion during question and answers session and provided responses:

No	Topics	Responses / Explanations
1.	Involvement of Key experts, Key experts' certification, Conflict of interest's situation, Contract duration, Estimated contract price, Evaluation criteria, Liabilities, Insurance	Considering that questions addressed is not related to the technical matters, Suppliers are invited to submit this question through E-Tender system. Interested Suppliers will be provided with answers in accordance with order established in open competition Regulation documentation. All questions and answers will be publicly available in the E-Tender system. All Suppliers shall follow the information provided in the E-Tender system.
2.	Scope of the Design Review and Design Expertise services	Design Review scope of work for is defined in Checklists. They represent the minimum scope of work that Expertise Service provide shall do. The work completed during Design Review shall be as the main input basis for legal Design Expertise.
3.	Client's Common Data Environment	Contracting Authority explains that approximate price for RB RAIL information sharing Common Data Environment platform (deployed, implemented and maintained by Bentley system`s) varies from approx. 150-300 EUR. The exact price will be clarified after the entering into Contract.
4.	Iterations of the Design Review services	Contracting Authority explains that only 2 (two) iterations are envisaged in accordance with requirements established in the Technical Specification, thus iterations possible are limited to 2 (two).
5.	Number of Deliverables / Building permits necessary	<p>Contracting Authority explains that preliminary construction object (design deliverable packages) for each Design Section and Design Priority Section in Lithuania are indicated in Annex No. 3 of the Technical Specification. Design works for both Design sections in Lithuania are currently ongoing (in Value Engineering stage), thus exact number of the building permits at this stage cannot be precisely determined.</p> <p>Railway design package (including structures (railway bridges and viaducts, noise barriers, retaining walls, culverts, ecoducts, underpasses for animals, etc.), access and maintenance roads, local roads reconstruction with new road viaduct construction, utilities for railway, etc.) will be splitted per Design Priority Sections and one building permit shall be issued for each Design Priority Section.</p> <p>However, please be informed, that each national road, owned by Lithuanian Road Administration, each main utility, owned by affected party, land melioration in each municipality will be delivered as separate design packages and thus separate building permits shall be issued for each such construction object.</p> <p>Please note, that railway bridge over Neris river and railway bridge over Mūša river will be designed as separate construction objects and will have separate building permits as well.</p>
6.	Place of meetings during the Contract provision	Contracting Authority explains that meetings shall be organized at Contracting Authority's premises in Lithuania. Expert service Provider shall be notified at least 5 days in advance on planned meeting place and date.

8.	Language of the deliverables	Final deliverables will be delivered in both, Lithuanian and English and for cross border bridge over Mūša river design - in English, Lithuanian and Latvian.
9.	Scope of works for structures.	Scope of work for Structures is fixed and described in Checklists for Structures. The level of detail is stated in BIM Employer Information Requirements.
10.	Involvement of additional expert - High speed expert - indicated in Technical specification	List of additional experts necessary is not exhaustive and can be extended by the Expertise Service Provider if it is necessary to perform services according to the respective national legislation.

5. There are no other agenda items to discuss, therefore Baiba Ūbele declares to close the Meeting with the Suppliers.

**Meeting closed** at 15.00.

*Statement:* Please note, that some information may not be precisely reflected in these Minutes or may not be reflected at all. No additional information was provided during the Meeting (only explanatory information regarding the subject-matter of the open competition). Suppliers were introduced with presentation related to Technical Specification (scope of the services). Presentation has explanatory nature and shall not prevail over the content of the open competition Regulations and its annexes. Questions that were related to the qualifications requirements, or other requirements stipulated in the open competition Regulations and draft contract which were not directly related to the subject-matter were not answered during the Meeting and Suppliers were invited to submit such questions separately according to the rules of Clause 1.10.1., 1.11. and 1.12. of the open competition Regulations.

Enclosed:

1. Suppliers' declarations of participation on [...] pages [Not to be disclosed];
2. Ēriks Diļevs' and Kaupo Sirks' presentation on 14 (fourteen) pages.

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