

Open competition “Detailed Technical Design Review and Design Expertise Services for Rail Baltica in Estonia” (Identification No RBR 2019/14)

Extract of the Minutes of the meeting with the interested Suppliers

Rīga, 18 February 2020

In accordance with Section 23 (Acquaintance with the subject-matter) of the open competition Regulations Contracting authority RB Rail AS, the main coordinator of the *Rail Baltica* project, organized meeting with the interested Suppliers (hereinafter –Suppliers and/or the market) for the open competition “Detailed Technical Design Review and Design Expertise Services for Rail Baltica in Estonia” (Identification No RBR 2019/14) (hereinafter – open competition), to familiarize Suppliers with the subject-matter of the open competition (questions related to the Technical Specification (scope of works) in line with preparation of the Financial proposal) during the meeting (hereinafter – Meeting).

Meeting opening at: 10:30.

Meeting organized by: RB Rail AS, registration number 40103845025, registered address: K. Valdemāra iela 8-7, Rīga, LV-1010, Latvia.

Venue of the meeting: RB Rail AS office, address: K. Valdemāra iela 8-7 (3rd floor), Rīga, LV-1010, Latvia.

Meeting participants:

Kaupo Sirk – Head of Civil works and Stations, RB Rail AS;

Ēriks Diļevs – Roads and Utilities Team Leader, RB Rail AS;

N.Vjatkina – Procurement Specialist-Lawyer, RB Rail AS;

Marko Toode – Roads Engineer, RB Rail AS;

B.Ūbele – Procurement Specialist, RB Rail AS.

Suppliers’ authorized representatives (annex No 1, not to be disclosed).

Agenda:

1. Introduction of the meeting rules;
2. Presentation of Detailed Technical Design Review and Design Expertise Services for *Rail Baltica* project;
3. Questions and answers regarding presented topics.

The course of meeting:

1. Suppliers sign and submit declarations of participation in the meeting;
2. Baiba Ūbele introduces to the meeting rules;
3. Kaupo Sirk's and Ēriks Diļev's presentation (annex No 2);
4. Topics of discussion during question and answers session and provided responses:

No	Topic	Responses / Explanations
1.	Scope of the Design Review services	Indication from the Supplier regarding the scope of the design review in checklist (Annex 2 to Technical specification): some of activities are not included in the checklists. Can they can be amended by Expertise Service provider? Contracting authority draws attention that checklist defines minimum scope and that buildings are not included in the scope of the Design review and Design expertise services. In addition, according to Technical specification clause 4.3 Expertise Service Provider shall evaluate and propose additional improvements for provided design review checklist, if necessary.
2.	Contract duration, certification of the Key experts (recognition of certificates)	Considering that questions addressed is not related to the technical matters, Suppliers are invited to submit this question through E-Tender system. Suppliers will be provided with answers in accordance with order established in open competition Regulation documentation. All questions and answers will be publicly available in the E-Tender system. All Suppliers shall follow the information provided in the E-Tender system.
3.	Client's Common Data Environment	Contracting Authority explains that the Expertise Service provider will be granted the access to RB RAIL information Common Data Environment platform (deployed, implemented and maintained by Bentley system`s). License price varies from approx. 150-300 EUR.

5. There are no other agenda items to discuss, therefore Baiba Ūbele declares to close the Meeting with the Suppliers.

Meeting closed at 12.00.

Statement: Please note, that some information may not be precisely reflected in these Minutes or may not be reflected at all. No additional information was provided during the Meeting (only explanatory information regarding the subject-matter of the open competition). Suppliers were introduced with presentation related to Technical Specification (scope of the services). Presentation has explanatory nature and shall not prevail over the content of the open competition Regulations and its annexes. Questions that were related to the qualifications requirements, or other requirements stipulated in the open competition Regulations and draft contract which were not directly related to the subject-matter were not answered during the Meeting and Suppliers were invited to submit such questions separately according to the rules of Clause 1.10.1., 1.11. and 1.12. of the open competition Regulations.

Enclosed:

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1. Suppliers' declarations of participation on [...] pages [Not to be disclosed];
 2. Ēriks Diļevs' and Kaupo Sirks' presentation on 12 (twelve) pages.