

Riga

16.03.2020

Our Ref: 1.13p/LV-72

**Answers to the questions provided by the Tenderers in the open competition „Executive Search Services”, Id No RBR 2019/2**

RB Rail AS presents the following answers to the questions from the Tenderers:

No	Questions	Answers
1.	<p>Is it so that each of them - our subcontractor (person we rely on) - has to fill in this "self declaration" (which we have to submit when submitting the tender application documents) if our fee we are going to pay to respective subcontractor is equal to or above 10%?</p>	<p>Procurement commission kindly inform, that in accordance with Section 12.3.10 the Tenderer in order to certify it complies with the selection criteria indicated in Section 8 of Regulation, may submit the European single procurement documents as initial proof. <b><u>This document must be submitted electronically and for each person upon on whose capabilities the Tenderer relies, and for each of their indicated subcontractors, the share of whose work is equal to or exceeds 10% (ten percent)</u></b> of the value of the Contract, but if the Tenderer is a partnership – for each member thereof. In order to fill in the European single procedure document the Tenderer uses the „ESPD.xml” file at the Internet webpage <a href="http://esdp.eis.gov.lv">http://esdp.eis.gov.lv</a> (Electronic procurement system Latvia).</p>
2.	<p>Then I have another question about this formula, which is mentioned at the end of Annex 3:</p> $\text{liquidity ratio} = \frac{\text{current assets}}{\text{short – term liabilities}}$ $= \underline{\hspace{2cm}}$ $\text{equity} = \text{total assets} – \text{total liabilities}$ $= \underline{\hspace{2cm}}$ <p>Does it refers to absolutely every tenderer? And does this should be calculated based on the figures of the last 3 years?</p>	<p>Procurement commission kindly inform, that regarding financial requirement, liquidity ratio shall be submitted to the member of the partnership on whose financial and economic capabilities the partnership is relying and who shall be financially and economically responsible for the fulfilment of the procurement contract.</p> <p>In accordance with Section 8.3 (2) of Regulation, the Tenderer must submit audited or self-approved (if the audited annual financial statement is not required by the law of the country of residence of the Tenderer) annual financial statement for financial year 2019, showing the balance and calculation that proves liquidity ratio and positive equity.</p>

3.	<p>If our company's board member (who will also be a project manager in this tender) needs a special power of attorney from the company? He is going to sign these tender documents electronically. He is, of course, entitled to sign such documents on the basis of the statutes. And will it be fine if after then the another person, the chairman of the board, submits these documents and signs them in the EIS system? She probably doesn't need a power of attorney, correct?</p>	<p>In accordance wit Section 12.2.2 of Regulation, upon submission the Tenderer signs the Proposal with secure electronic signature and time-stamp or with electronic signature provided by Electronic procurement System. The Tenderer can use secure electronic signature and time-stamp and sign Application form, Financial proposal and other documents separately. Proposal (its parts, if signed separately) are signed by authorized person, including authorization document (e.g. power of attorney).</p>
4.	<p>Does this procurement provide participation to the Tenderers who offer the service in Latvia, attracting partners in other countries. Whether the company should represent all 3 (three) countries.</p>	<p>Please note, that in accordance with Section 7.1, the proposal can be submitted by a supplier who is legal or natural person which offers on the market to perform works, supply products or provide services accordingly and who complies with the selection criteria for Tenderers; Section 7.1.2, a group of Suppliers which offer on the market to perform works, supply products or provide services accordingly and who complies with the selection criteria for Tenderers.</p> <p>To the company is no necessity to represent all 3 (three) country's.</p>

Document is approved by Procurement commission's decision made on 16 March 2020, Session minutes No 2, and is valid without signature.