

Rīga, 7 August 2018

No 6.1/2018 - 

**Answers to the questions from the interested supplier
in open competition "Creative agency services"
ID. No RBR 2018/18**

RB Rail AS presents the following answers to the questions received until 7 August 2018 from the interested supplier:

No	Questions	Answers
1.	Should I provide the whole yearly reports for financial years 2015, 2016, 2017 or pages showing the turnover will be sufficient?	Appropriate pages from yearly report which indicate the yearly turnover will be sufficient, except yearly report for financial year 2017, where Tenderer shall also provide financial data for check correctness of calculated values for the liquidity ratio and equity ratio.
2.	Regarding Annex 7, should the professional experience reflect the two projects that each of the experts participated in carried out in at least two countries? Or it is the CV of the previous 8 years that needs to be submitted?	Please consider that Tenderer shall provide all information regarding experience of every proposed key expert according to the minimum requirements stipulated in Section 7.5. of Regulation by filling the Annex 7 of Regulation. Information provided in Annex 7 shall indicate all necessary information to prove Tenderer's compliance to the requirements set in Section 7.5. of Regulation.
3.	Regarding Annex 3, we should fill it in only in the case of the formed partnership and if we don't form one it doesn't apply to us?	According to the Section 8.1. of Regulation Annex 3 shall be filled only in case if Tenderer in order to comply with the selection requirements for the Tenderers relating to the economic and financial standing and technical and professional ability (including regarding the team of key experts), relies upon the capabilities of other persons. In this case the Tenderer indicates in the Proposal all persons upon whose capabilities it relies by filling in the table which is attached as Annex 3. If the Tenderer is relying on its own professional abilities, the Annex 3 shouldn't be filled.
4.	While concerning the experience of the Main copywriter, the two projects that were carried out in English in at least two countries, the countries can be Baltics or it has to be English speaking market?	Yes, the projects can be carried out also in Baltics, the main objective here is that they are carried out in English.

Procurement commission vice-chairperson



B.Ūbele