

Rīga, 19 July 2018  
No 6.1/2018-469

**Answers to the questions from the interested supplier  
in open competition "Creative agency services"  
ID. No RBR 2018/18**

RB Rail AS presents the following answers to the questions received until 19 July 2018 from the interested suppliers:

No	Questions	Answers
1.	Regarding the Service fee - is it calculated on a monthly basis by dividing the total amount of the project cost estimates by the total amount of the project months (every month the payment would be the same) or each month a Delivery Acceptance Note and an invoice must be submitted for the actual work done in the previous month, which means that they will differ from month to month.	<p>Procurement commission informs that according to Clause 16.1 of Draft contract (Annex 8 of Regulation) "...the Principal shall pay the Service Provider a remuneration for all Services provided within previous month according confirmed Assignment Orders between both Parties and which is calculated according to rates as set in Annex D (<i>Service Schedule and Rates</i>) (hereinafter, "<u>Service Fee</u>") which shall be paid once a month after all Deliverables provided within previous month are confirmed by the Principal and the Service Provider by signing the Delivery Acceptance Note....."</p> <p>It means that total contract price indicates only the available budget provided by Contracting authority (Principal) for creative agency services and service fee for services provided by Service Provider each month may differ according to confirmed assignment orders and tasks actually performed by Service Provider.</p>

Procurement commission chairperson

J.Lukševics