Annex No 2: DETAILED Financial Proposal

| No | Position | Name | Hourly rate (excl. Vat), EUR | No of hours | Total fee (excl. VAT), EUR |
| --- | --- | --- | --- | --- | --- |
| **Inception Report** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design  |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| ... |  |  |  |  |  |
| **First Interim Report** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design  |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| ... |  |  |  |  |  |
| **Stakeholder workshop** (*Guideline scope and benchmarking presentation. Target audience: Rail Baltica implementing organizations*) |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| … |  |  |  |  |  |
| **Second Interim Report** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| ... |  |  |  |  |  |
| **Stakeholder workshops** *(Extended stakeholder workshops for Rail Baltica implementing organizations and professional community (1 workshop per country – Estonia, Latvia, Lithuania)* |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| … |  |  |  |  |  |
| **Draft Final Report** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| ... |  |  |  |  |  |
| **Public event/Road trip** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| … |  |  |  |  |  |
| **Final Report** |
| Proposed key experts: |
| 1 | Project manager  |  |  |  |  |
| 2 | Expert in Architecture and Urban Design |  |  |  |  |
| 3 | Expert in Landscaping Architecture |  |  |  |  |
| 4 | Expert in Visual Design |  |  |  |  |
| Other experts (indicate all other experts, e.g. non-key experts, which will be involved in the execution of the Contract, if any) |
| 1 |  |  |  |  |  |
| ... |  |  |  |  |  |
| Total fee (excl. VAT \_\_%) |  |
| VAT \_\_% |  |
| Total fee including VAT \_\_% |  |

|  |
| --- |
| Other costs  |
| No | Cost | Unit | Amount | Price per unit (excl. VAT), EUR | Total price (excl. VAT), EUR |
| 1. | Administrative and overhead (to specify) (if any) |  |  |  |  |
| 2. | Travel (if any) |  |  |  |  |
| 3. | Other costs (if any) |  |  |  |  |
|  | Total costs (excl. VAT \_\_ %) |  |
|  | VAT \_\_ % |  |
|  | Total costs including VAT \_\_ % |  |

On the basis of the calculation above we hereby propose to perform the Services in accordance with the Technical Specification and the Contract for the contract price:

|  |  |  |
| --- | --- | --- |
| **Proposed Contract price (excluding VAT), EUR** | **VAT,****EUR** | **Total proposed Contract price (including VAT), EUR** |
|  |  |  |

We confirm that

1. this Financial Proposal includes all fees and costs related to the performance of the Services in accordance with the Technical Specification and the Contract: and
2. the fees and costs which are not indicated separately are included in one or another of the indicated fees and costs: and
3. we have carefully and completely calculated with professional experts/ designers/engineers the scope of services of this procurement exercise and included all required elements in the offered Proposal price.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: [*date of signing*]
Name: [*name of the representative of the Tenderer*]
Position: [*position of the representative of the Tenderer*]