ANNEX NO 1: APPLICATION

2018.\_\_\_.\_\_\_\_\_\_\_

No\_\_\_\_\_\_\_\_\_\_\_\_

APPLICATION FOR PARTICIPATION IN THE PROCUREMENT  
“Executive Search Services”, No RBR 2018/20

Tenderer [*name of the Tenderer or members of the partnership], reg. No. [registration No of the Tenderer or members of the partnership*], represented by [name, last name and position of the representative of the Tenderer], by submitting this application:

1. Confirms participation in the procurement “Executive Search Services” No RBR 2018/20.
2. Proposes to provide executive search services in accordance with the Technical specification and this Proposal for the following Contract price (excluding VAT):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *euro, \_\_\_\_cents***

1. Confirms that the Regulation is clear and understandable, that it does not have any objections and complaints and that in the case of granting the right to enter into a Contract it shall fulfil all conditions of the Regulation as well as enter into a procurement Contract.
2. Guarantees that all information and documents provided are true.
3. declares that, for the purposes of qualifying for the procurement, we rely on the capabilities of the following entities:

|  |  |  |
| --- | --- | --- |
| **No** | **Name, registration number and registered address of the entity** | **Capabilities on which the Tenderer relies** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
|  |  |  |

1. declares that during the execution of the Contract we will have sub-contractors as stated below and confirm that the list is complete:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Name of the sub-contractor | Sub-contracted tasks | | |
| **Description of the sub-contracted task** | **Amount, EUR (without VAT)** | **% from the proposed price** |
| **I** | **Total amount of the sub-contracted tasks** | | | |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **n+1** |  |  |  |  |
|  |  |  |  |  |
| **Total:** | | |  |  |

**We meet the criteria of (*please mark*):**

🞏 a small 🞏 medium 🞏 other

sized enterprise[[1]](#footnote-2) as defined in the Article 2 of the Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium-sized enterprise;[[2]](#footnote-3)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Date: [*date of signing*] Name: [*name of the representative of the Tenderer and position*]

1. The information on the size of the Tenderer is used solely for statistical purposes and are not in any way whatsoever used in the evaluation of the Tenderers and their Requests to participate. [↑](#footnote-ref-2)
2. Available here - <http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=uriserv:OJ.L_.2003.124.01.0036.01.ENG&toc=OJ:L:2003:124:TOC> [↑](#footnote-ref-3)