Annex No 1: Application form

[form of the Tenderer's company]

2017.\_\_\_.\_\_\_\_\_\_\_

No\_\_\_\_\_\_\_\_\_\_\_\_

APPLICATION FOR PARTICIPATION IN THE OPEN COMPETITION  
“Risk Management Framework”, No RBR 2017/24

|  |  |
| --- | --- |
|  | |
| Name of the Tenderer or members of the partnership | |
|  | |
| Registration number of the Tenderer or members of the partnership | |
|  | |
| VAT payer registration number | |
|  | |
| Legal address | |
|  | |
| Actual address | |
|  | |
| Bank | |
|  | |
| Bank account (IBAN) | |
|  | |
| Bank code (SWIFT) | |
|  |  |
| telephone number | e-mail |
|  | |
| contact person: name, surname, position | |

1. Confirms participation in the open competition “Risk Management Framework” No RBR 2017/24
2. Proposes to deliver services in accordance with the Technical specification and this Proposal for the following price (excluding VAT):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EUR (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *euro*, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ cents)**

1. (If applicable): Informs that the following persons comply with the following exclusion grounds:

|  |  |
| --- | --- |
| Name of the entity (person) | Exclusion ground and brief description of the violation |
| [●] |  |
| [●] |  |

1. Confirms that the Regulation is clear and understandable, that it does not have any objections and complaints and that in the case of granting the right to enter into a contract it shall fulfil all conditions of the Regulation as well as enter into a procurement contract in accordance with the draft contract enclosed with the Regulation.
2. Confirms the period of validity of its Proposal for 90 (ninety) days from the day of opening of the Proposal.
3. Guarantees that all information and documents provided are true.

**We meet the criteria of (*please mark*):**

🞏 a small 🞏 medium 🞏 other

sized enterprise[[1]](#footnote-1) as defined in the Article 2 of the Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium-sized enterprise;[[2]](#footnote-2)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: [*date of signing*]  
Name: [*name of the representative of the Tenderer*]  
Position: [*position of the representative of the Tenderer*]

**Annex No 3: Entities on whose capabilities the tenderer relies**

|  |  |  |
| --- | --- | --- |
| No | Name | Description of the capabilities |
| 1 |  |  |
| 2 |  |  |
| n+1 |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: [*date of signing*]  
Name: [*name of the representative of the Tenderer*]  
Position: [*position of the representative of the Tenderer*]

**Annex No 4: Subcontractors**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Name of the sub-contractor | Sub-contracted tasks | | |
| Description of the sub-contracted task | Amount, EUR (without VAT) | % from the proposed price |
| I | Total amount of the sub-contracted tasks is equal to or exceeds 10% from the proposed contract price |  |  |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| n+1 |  |  |  |  |
|  |  |  |  |  |
| Total: | | |  |  |
| II | Total amount of the sub-contracted tasks is smaller than 10% from the proposed contract price |  |  |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| n+1 |  |  |  |  |
|  |  |  |  |  |
| Total: | | |  |  |
| Total (I+II) | | |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: [*date of signing*]  
Name: [*name of the representative of the Tenderer*]  
Position: [*position of the representative of the Tenderer*]

**ANNEX NO 5: EXPERT’S APPLICATION**

**EXPERT’S APPLICATION**

**TO PARTICIPATE IN THE PROCUREMENT Id. No RBR 2017/24**

**“RISK MANAGEMENT FRAMEWORK”**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Expert’s role in team Name, Surname | | | |
| 1. | Education  (Educational institution) | | Period of studies  (month/year – month/year) | Obtained degree (-s) |
| 1.1. |  | |  |  |
| … |  | |  |  |
|  | Professional experience: | | | |
| 2. | Employer, Project, Contracting authority | Period of employment or participation in the project (month/year – month/year) | Description of the responsibilities according to contract | Description of project (implementation period, scope, value of the project\* etc.)  Position held  Contact information for references |
| 2.1. |  |  |  |  |
| 2.2. |  |  |  |  |
| n+1 |  |  |  |  |
|  |  |  |  |  |

1. The information on the size of the Tenderer is used solely for statistical purposes and is not in any way whatsoever used in the evaluation of the Tenderer or the Proposal. [↑](#footnote-ref-1)
2. Available here - <http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=uriserv:OJ.L_.2003.124.01.0036.01.ENG&toc=OJ:L:2003:124:TOC> [↑](#footnote-ref-2)