|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Authorisation to act as administrator within the e-tender system in name of the user** | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | |  |  | | | | | |  | | | | | | | |
| *(place)* | | | | | | |  | *(date)* | | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| *(name of user)* | | | | | | | | | | | | | | | | | | | | | |
| Represented by | | |  | | | Member of the Management Board | | | | |  | Chairperson of the Management Board | | |  | Authorised person | | | |  | Holder of the procuration |
|  | | |  | | | Other legal basis | | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | *(indicate other legal basis for representation or held position)* | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| *(Name and Surname of the user representative)* | | | | | | | | | | | | | | | | | | | | | |
| Authorises | | | |  | | | | | | | | | | | | | to act as administrator. | | | | |
|  | | | | *(Name and Surname of the administrator)* | | | | | | | | | | | | |  | | | | |
| Identification mode of the administrator within the e-tender system (*both can be selected*): | | | | | | | | | | | | | | | | | | | | | |
|  | identifier | | | | | | | | (Latvian ID No.:       -     ) | | | | | | | | | | | | |
|  | defined by the system | | | | | | | |  | | | | | | | | | | | | |
| *\* The state information system identifier ensures identification using means of identification of a third party, for instance, electronic signature, or means of identification issued by a credit institution* | | | | | | | | | | | | | | | | | | | | | |
| Contact information of the administrator: | | | | | | | | | | | | | | | | | | | | | |
| E-mail: | | | | |  | | | | | | | | | | | | | | | | |
| Telephone: | | | | |  | | | | | | | | | | | | | | | | |
| By signing this document the user of the e-tender system and its administrator:   * Undertake to respect the terms of use of the e-tender system, the related documents and legal transaction terms (including the active framework agreement of the e-tender sub-system) applicable to each e-tender sub-system, as well as other relevant requirement applicable to participants of the e-tender system; * Agree to the processing of personal data within the framework of the e-tender system, which objective is to ensure identification to the system and contact information of users of the e-tender system; * Ensure that the authorised administrator and the users to whom the administrator grants access to the e-tender system confirm in written form that they will retain personal data and will refrain from unlawful disclosure of it. | | | | | | | | | | | | | | | | | | | | | |
| Authorised administrator | | | | | | | | | |  | | | | | | | |  |  | | |
|  | | | | | | | | | | *(Name and Surname)* | | | | | | | |  | *(Signature)* | | |
| Representative of the user | | | | | | | | | |  | | | | | | | |  |  | | |
|  | | | | | | | | | | *(Name and Surname)* | | | | | | | |  | *(Signature)* | | |
| *Note* | | *Do not fill the “Signature” box if the document is signed electronically using secure electronic signature according to the requirements provided by law.* | | | | | | | | | | | | | | | | | | | |