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| --- |
| **Authorisation to act as administrator within the e-tender system in name of the user**  |
|  |  |  |  |
| *(place)* |  | *(date)* |  |
|  |
| *(name of user)* |
| Represented by |  | Member of the Management Board |  | Chairperson of the Management Board |  | Authorised person |  | Holder of the procuration |
|  |  | Other legal basis  |  |
|  | *(indicate other legal basis for representation or held position)* |
|  |
| *(Name and Surname of the user representative)* |
| Authorises  |  | to act as administrator. |
|  | *(Name and Surname of the administrator)* |  |
| Identification mode of the administrator within the e-tender system (*both can be selected*): |
|  | identifier | (Latvian ID No.:       -     ) |
|  | defined by the system |  |
| *\* The state information system identifier ensures identification using means of identification of a third party, for instance, electronic signature, or means of identification issued by a credit institution* |
| Contact information of the administrator: |
| E-mail: |  |
| Telephone: |  |
| By signing this document the user of the e-tender system and its administrator:* Undertake to respect the terms of use of the e-tender system, the related documents and legal transaction terms (including the active framework agreement of the e-tender sub-system) applicable to each e-tender sub-system, as well as other relevant requirement applicable to participants of the e-tender system;
* Agree to the processing of personal data within the framework of the e-tender system, which objective is to ensure identification to the system and contact information of users of the e-tender system;
* Ensure that the authorised administrator and the users to whom the administrator grants access to the e-tender system confirm in written form that they will retain personal data and will refrain from unlawful disclosure of it.
 |
| Authorised administrator |  |  |  |
|  | *(Name and Surname)* |  | *(Signature)* |
| Representative of the user |  |  |  |
|  | *(Name and Surname)* |  | *(Signature)* |
| *Note* | *Do not fill the “Signature” box if the document is signed electronically using secure electronic signature according to the requirements provided by law.* |