

JUNIOR PLANNING ENGINEER, ESTONIA

Rail Baltica is the largest Baltic transport infrastructure project that will create the North – East economic corridor. It will be an electrified, high speed railway line with modern infrastructure for passenger and freight services, ensuring environmentally friendly and fast transportation from Tallinn to the Lithuanian-Polish border. Rail Baltica will connect the Baltic States with Central and Western Europe. The project is largely co-financed by the European Union. It must be well-governed, with clear financial flows and procurement systems. RB Rail AS is looking for a new enthusiastic COLLEAGUE to join our rapidly growing **PROGRAM MANAGEMENT** team in a position of **JUNIOR PLANNING ENGINEER (JUNIOR PROJECT PLANNER)**.

Our ambition is to plan, monitor and control the delivery the new best-in-class, innovative, environmentally friendly railway infrastructure with cost competitive technical solution in the region to improve the long-term well-being of the society of the Baltic States and European community. We plan, develop and manage all technical aspects of entire Rail Baltica project to achieve cross-border interoperability. RB Rail AS is the three Baltic States' joint venture, it was established in October 2014 and is registered in Latvia. Main business of the joint venture is the design, construction and marketing of the railway. RB Rail acts as a main coordinator of the project.

JOB PURPOSE

The primary responsibility of the **Junior Planning Engineer** is to provide the Project Planning and Technical team with the expertise to deliver a project in the most effective manner and with solid scheduling KPIs status. At the Preparation phase the **Junior Planning Engineer** shall support in developing an acceptable delivery strategy to execute a project in an effective manner through the review of project scope and objectives. At the delivery phase the **Junior Planning Engineer** shall 1) Assist on the review of activities, durations, and relationship logic to implement the project delivery strategy, and 2) Monitor, update, and communicate the schedule to reflect current status and the impact of project changes and variations. The **Junior Planning Engineer** shall have civil engineering and construction background, agile, fast learner, ability to work with strict deadlines and willing to learn and develop a career in the Planning, Scheduling and Project Control field.

QUALIFICATION

- Bachelor's degree or equivalent in Civil Engineering, Road Engineering or Railway Engineering is required.
- 2+ years' experience in Planning, Scheduling, Control or Cost Estimation in EPC (Engineering, Procurement and Construction) of Linear Infrastructure Projects (railways, roads, gas pipelines, etc.). Basic understanding of CPM scheduling software (eg. Oracle Primavera P6, Ms Project, Safran Planner or similar).
- An interest in Linear Planning (Time Location tools), 4D Construction Planning, BIM and Project Control.
- The ability to reconcile time and cost information.
- Preferable but not mandatory, knowledge and practical application FIDIC form of contract.
- Proficient in the MS Office 365 and willing to explore and develop skills in Power BI dashboards.
- Solid verbal and written presentation skills.
- Fluent in English; good command of technical terms.
- High ethical standards, honesty, and impeccable reputation.
- Resilient to coping with conflicting demands, able to prioritize duties and work under pressure.
- Analytical and reporting skills.
- Strives for continuous improvement and precision in every detail.

RESPONSIBILITIES

- Assist with the development and implementation of acceptable planning and scheduling techniques and methods.
- Assist with the development and integration of a robust Work, Cost and Organisational Breakdown Structure and Project Control Structures in terms of project scope, in accordance with templates and company procedures.
- Assist with the development, review and analysis of project schedules, CPM software implementation, time impact and delay analysis, and review of periodic schedule updates.
- Monitor and update accurate schedule progress toward achieving the desired project completion date and inform the project management team of changes to schedule outcome.
- Prepare and provide schedule progress reports, trending charts or dashboards, and schedule analysis and status on KPIs performance.
- Maintain records of scope changes, trends, and variances that potentially affect schedule performance.
- Participate in weekly Project Reviews, Planning and Performance meetings.
- Assist with the development of phasing presentations, 4D Planning and/or Time Location charts, and other visual techniques to communicate project phasing, constraints and opportunities to all stakeholders.
- Adherence to FIDIC contract processes for management of schedule data and submissions.
- Develop and Maintain quantities take off and general documents index.
- Direct support and interface with Cost Estimating team with productivities and quantities assessment, and any other required task.
- Liaise and work together with Technical, BIM and Financial teams and external stakeholders.
- Perform other duties as assigned.

ORGANISATION REPORTING STRUCTURE

The Junior Planning Engineer will report to the Project Planning/Control Manager, CPMO (Chief Program Management Officer) or Country Manager.

OFFICE LOCATION

Full time located in Tallinn and flexibility to work from any other office (Riga or Vilnius), when required.

APPLICATION PROCESS

If you feel that your experience and personality match the position and you are willing to be a part of the challenging and unique project, please, send your CV and motivation letter with the subject "Junior Planning Engineer, Estonia" to RB Rail AS recruitment partners ARISTA Executive Search: job_railbaltica@aristaexecutive.com by 6 March 2020.



**Co-financed by the Connecting Europe
Facility of the European Union**