

HEAD OF FINANCE PLANNING AND REPORTING

Rail Baltica is the largest Baltic transport infrastructure project that will create the North – East economic corridor. It will be an electrified, high speed railway line with modern infrastructure for passenger and freight services, ensuring environmentally friendly and fast transportation from Tallinn to the Lithuanian-Polish border. Rail Baltica will connect the Baltic States with Central and Western Europe. The project is largely co-financed by the European Union. It has to be well-governed, with clear financial flows and procurement systems.

RB Rail AS is looking for a new enthusiastic and experienced **COLLEAGUE** to **JOIN** our rapidly growing team in a position of **HEAD OF FINANCE PLANNING AND REPORTING**.

Our ambition is to design new best-in-class, innovative, environmentally friendly railway infrastructure with cost competitive technical solution in the region to improve the long-term well-being of the society of the Baltic States and European community.

We plan, develop and manage all technical aspects of entire Rail Baltica project to achieve cross-border interoperability.

RB Rail AS is the three Baltic States' joint venture, it was established in October 2014 and is registered in Latvia. Main business of the joint venture is the design, construction and marketing of the railway. RB Rail acts as a main coordinator of the project.

JOB PURPOSE

The Head of Finance Planning and Reporting is responsible for the overall development and supervision of the financial long-term planning functions, along with the analytic and reporting activities of the Company and the project, including those of budgeting and forecasting. Responsible for leading financial planning and reporting team.

ORGANISATION REPORTING STRUCTURE

Head of Finance Planning and Reporting reports directly to Chief Finance Officer, Management Board Member.

REQUIREMENTS

- Master's Degree, with a specialization in financial reporting, planning and control.
- 5+ years professional experience related to financial reporting, planning and control. Experience in a large-scale cross-border infrastructure development project shall be an advantage.
- Extensive experience in financial modelling and analysis. Experience with projects financed by EU grants would be advantageous.
- Extensive experience in business plan preparation, financial planning, CBA development.
- Experience in team management and leadership.
- Excellent communication and negotiation skills.
- Outstanding verbal, written and presentation skills.
- Strong analytical excel skills.
- Ability to work autonomously and take responsibility.
- Fluent English (both written and spoken, at least CEFR language proficiency level C1);
- High ethical standards, integrity and impeccable reputation.
- Able to benchmark and apply best practices of other large infrastructure projects and organizations.
- Strives for continuous improvement and precision in every detail.

RESPONSIBILITIES

- Rail Baltica project's financing plan development and implementation.
- RB Rail AS Financing Agreement 2019 implementation and control.
- Joint venture's future sustainable financing agreement 2020-2026 negotiations and implementation.
- Rail Baltica long-term Business plan development.
- Post 2020 Multiannual Financial Framework policy discussions.
- Rail Baltica project financial and operational management reporting development.
- Supervision for Rail Baltica project budgeting and planning processes.
- Supervision of the global project progress reporting to the national stakeholders and European Commission.
- Supervision for RB Rail cost controlling function.
- Negotiations and stakeholder management regarding financial issues with transport ministries and implementing bodies, European Commission.
- Chair the coordination, consultation and alignment body (reference group) in relation to the implementation of the financial, eligibility and cost allocation, risks and reporting substance of the Project, preparations for Connecting Europe Facility (CEF) application and Grant Agreements with the aim to ensure alignment between the parties involved in Project implementation.
- Relevant public procurement tender evaluations.
- Create an inspiring team environment with an open communication culture.
- Set clear team goals.
- Delegate tasks and set deadlines.
- Oversee day-to-day operation.
- Monitor team performance and report.
- Motivate team members.
- Listen to team members' feedback and resolve any issues or conflicts.
- Recognize high performance and reward accomplishments.
- Other finance department tasks.

OFFICE LOCATION: Full time position, located in Riga.

SALARY: starting from 3500 EUR (before taxes)

If you feel that your experience and personality match the respective position and you are willing to be a part of the challenging and unique project, please, send your Motivation letter and Resume (CV) in English with the subject "Head of Finance Planning and Reporting" till 18 February 2019 to e-mail: job@railbaltica.org



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